**LEGAL NOTICE**

Sealed proposals will be received by the City of Lebanon at the office of the City Manager, City of Lebanon City Building, 50 South Broadway, Lebanon, Ohio 45036, until **2:00 PM** local time on **Wednesday, September 9, 2020**, and publicly opened and read aloud at the City of Lebanon Municipal Building. The City reserves the right to accept or reject any or all proposals; to waive any informalities in the bidding; and to enter into a contract with the bidder who, the City finds, offered the lowest and best proposal. The City also reserves the right to hold all proposals for 60 days after the opening date, even if not accepted or rejected.

The work for which proposals are invited consists of the furnishing of all labor, materials and equipment required for the **Annual Refuse/Recycling Collection Services Contract**, **Project #20-10**. This project will provide refuse & recycling collection services for approximately 6,078 residential accounts, 1,370 multi-family accounts and 90 commercial accounts.

Bid documents may be obtained by emailing a completed bid documents request form to [bidding@lebanonohio.gov](mailto:bidding@lebanonohio.gov). The bid documents request form can be found at <https://www.lebanonohio.gov/departments/finance/bids.php>. Once the completed form is received and processed, a link will be emailed from which the requester may download the bid documents. There will be no charge to obtain the downloadable documents.

Each bidder shall submit a printed copy of the Bid Documents booklet with all applicable forms filled out. Each bidder is also required to furnish with its proposal, a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

To ensure that bidders are basing their bid on complete, accurate and up-to-date information, bidders shall only obtain bidding documents and prepare their bids using bid documents obtained directly from the City of Lebanon. Bids prepared on forms obtained from other sources may not be accepted. Bidders shall be listed on the official plan holders list on file in the Office of the Contract Administrator at the time bids are publicly opened. Anyone who requests documents by emailing [bidding@lebanonohio.gov](mailto:bidding@lebanonohio.gov) will automatically be added to the plan holders list. Bids received from bidders who are not listed on the official plan holders list shall not be accepted.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. Once an agreement is entered into, the Contractor will perform collection services per the contract documents until December 31, 2025.

All contractors and subcontractors involved with the project will, to the extent practicable, use Ohio products, materials, services, and labor in the implementation of their project. Additionally, all contractors and subcontractors must comply with all EEO requirements.

Scott C. Brunka Date

City Manager

Advertised: Journal News Pulse of Lebanon and Mason

August 23, 2020

This notice can also be viewed on the City of Lebanon website: <https://www.lebanonohio.gov/departments/finance/bids.php>